



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

04 Feb 2026

**DIVISION MEMORANDUM**

No. 070, s. 2026

**12<sup>TH</sup> DIVISION MANAGEMENT COMMITTEE MEETING**

To: Assistant Schools Division Superintendents  
Chief- Curriculum Implementation Division (CID)  
Chief- School Governance and Operations Division (SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. Schools Division of Batangas will conduct the 12<sup>th</sup> Division Management Committee Meeting with the theme **“Reflecting on Gains, Rising Beyond Challenges”** on February 23-24, 2026, 8am onwards at NDN Resort and Events Place, Brgy. Aya, Talisay, Batangas.
2. This activity aims to:
  - a. Communicate policies, guidelines and reminders relative to End of School Year activities;
  - b. Disseminate information and updates on administrative, legal, curriculum, operations and governance that will guide school leaders in decision making thereby assuring efficient school management;
  - c. Recognize school achievements and accomplishments contributory to the attainment of SDO mandates;
  - d. Enlist participation and commitment of all key personnel in the SDO and schools to agreed deliverables and timelines to ensure that required compliance are met.
3. The participants in this activity are Assistant Schools Division Superintendents, Functional Division Chiefs, Administrative Officer V – Administrative Unit, Administrative Officer IV – Personnel Section, Legal Officer, Planning Officer, IT Officer, Education Program Supervisors, Division, Senior Education Program Specialists, Medical Officer, Division Engineer, Public Schools District Supervisors, Public Elementary and Secondary School Heads, and Assistant/OIC- Assistant School Principal II. They are advised to wear prescribed office/school uniform.



**Address:** Provincial Sports Complex, Bolbok, 4200 Batangas City  
**Telephone:** (043)722-1840 / 722-1796  
**Email Address:** [deped.batangas@deped.gov.ph](mailto:deped.batangas@deped.gov.ph)  
**Website:** [www.depedbatangas.com](http://www.depedbatangas.com)



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4. Expenses for food and accommodation amounting to One Thousand Two Hundred Pesos (Php 1,200.00) shall be collected per participant at the venue by sub-office.
5. Expenses incurred relevant to the conduct of this activity shall be charged against Division and School MOOE/Canteen/local funds subject to usual accounting and auditing rules and regulations.
6. The schedule of the participants and members of Technical Working Group are listed in the attached Enclosure 1.
7. This memorandum serves as Travel Order of the participants.
8. Adherence to health and safety protocols is highly encouraged.
9. For queries and clarifications, feel free to contact and send email to [sdobatangas.cid@deped.gov.ph](mailto:sdobatangas.cid@deped.gov.ph).
10. Immediate and wide dissemination of this memorandum is desired.

  
**MARITES A. IBANEZ, CESO V**  
Schools Division Superintendent *al*

Enc. As Stated

Reference: None

To be indicated in the Perpetual Index under the following subject:

Issuances-Division Memorandum

AUD/12<sup>TH</sup> DIVISION MANAGEMENT COMMITTEE MEETING/R2-149158/02-04-2026



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Enclosure 1

**12<sup>TH</sup> DIVISION MANAGEMENT COMMITTEE MEETING**  
**NDN Resort and Events Place, Brgy. Aya, Talisay, Batangas**  
**February 23-24, 2026**

<b>DATE</b>	<b>Participants</b>
February 23, 2026	<p>PSDS, School Heads, ASP II, OIC – ASP II</p> <ol style="list-style-type: none"><li>1. Congressional District 2</li><li>2. Congressional District 4</li></ol> <p>SDO Participants</p> <ol style="list-style-type: none"><li>1. Marites A. Ibanez</li><li>2. Jofit P. Dayoc</li><li>3. Rhina O. Ilagan</li><li>4. Mario B. Maramot</li><li>5. David M. Nuay</li><li>6. Lou C. Panaligan</li><li>7. Atty. Karen M. Salimo</li><li>8. Aris U. Dimaano</li><li>9. Joemar B. Perez</li><li>10. Elizabeth R. Tolentino</li><li>11. Marian L. Arias</li><li>12. Cora V. Samson</li><li>13. Anabel E. Magalona</li><li>14. Dra. Khareen Cadano</li></ol> <p><b>TWG:</b></p> <p>Program Facilitator: Mercy R. Villanueva</p> <p>Technical /Program/ Documentation / Registration / Certificates</p> <ol style="list-style-type: none"><li>1. Ernani A. Catapat</li><li>2. Elizalde Piol</li><li>3. Rosalinda A. Mendoza</li><li>4. Emerson Dalangin</li></ol> <p>Medical</p> <ol style="list-style-type: none"><li>1. Mar Ceilyn P. Masangcay</li><li>2. Princess Lenette Espina</li></ol>



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February 24, 2026

PSDS, School Heads, ASP II, OIC – ASP II

1. Congressional District 1
2. Congressional District 3

SDO Participants

1. Marites A. Ibanez
2. Jofit P. Dayoc
3. Rhina O. Ilagan
4. Mario B. Maramot
5. David M. Nuay
6. Lou C. Panaligan
7. Atty. Karen M. Salimo
8. Aris U. Dimaano
9. Joemar B. Perez
10. Macaria Carina C. Carandang
11. Rosemarie A. Encarnacion
12. Evelyn C. De Sagun
13. Engr. John Albert L. Tiquis

**TWG:**

Program Facilitator:  
James Alfred Ellar

Technical / Program/  
Documentation / Registration /  
Certificates

1. Ernani A. Catapat
2. Elizalde Piol
3. Rosalinda A. Mendoza
4. Nenita A. Adame

Medical

1. Leigh Lintan
2. Joan F. Kaguitla



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